

RCAEOP GENERAL MEETING

DATE: Thursday, August 4, 2016

TIME: 4:43 PM

LOCATION: Logan Elementary School



BE THE ESSENTIAL PIECE!

Call to Order by: Nona Montoya

The Pledge of Allegiance led by: Marybeth Gawrys

The Inspiration by: Shelia Washington

Approval of Previous Minutes by: Robin Dawson made a motion to approve the August 4, 2016 minutes and Shelia Washington seconded it.

Reports:

Unfinished Business

Remarks

Motions

New Business: Congratulations to the following new Committee Chairs:

By-laws: Robin Dawson

Refreshments: Angela Thibou

Office Professional of the Year: Shelia Washington

Our RCAEOP Website has changed over from Windows 365 to Google. Please check it out at RCAEOP.com

Announcements: Sue Arave retired on June 30, 2016 and has vacated her position as president, and some of our Board Members have shifted over in their positions. Georgette Council was our Vice President and has moved into the President Elect position and Nona Montoya was our President Elect and is now our new President. This left our Vice President position open and the Executive Board voted unanimously for Laurie Cannon to fill that position.

Our September RCAEOP meeting has been changed to Thursday, September 8, 2016 at the Richland Two Conference Center.

We had 87 members who voted on the Survey Monkey to decide if we are going to change the time of our RCAEOP meetings. 51% voted to keep the meetings at 4:30 pm and 45% voted to start the meetings at 5:00 pm.

Other Business: Georgette Council shared highlights of the NAEOP Conference in St. Louis

Please see the attachment

Adjournment: 5:10pm by President Nona Montoya

There were 17 members at last meeting

Respectfully Submitted,
Marybeth Gawrys, CEOE, Secretary
08/04/2016