

RCAEOP GENERAL MEETING



DATE: Thursday, July 6, 2017

TIME: 4:35 pm

LOCATION: Richland District Two Conference Center

Call to Order by: President Nona Montoya, CEOE

Members in Attendance: 19

The Pledge of Allegiance led by: President Nona Montoya, CEOE

The Inspiration by: President Nona Montoya, CEOE, your attitude can be a game changer for those around you. Ask yourself this question: Is my attitude worth catching? It may be a little thing but it really is a big thing.

Approval of May 4th Minutes by: President Nona Montoya, CEOE, (minutes are approved as presented)

Treasurer Report: President Nona Montoya, CEOE, presented the end of the year treasurer report since Treasurer Evelyn Ratterree, CEOE, couldn't be with us today. The report is on the back table for you to look over and if you have any questions we can table it until our August 3rd meeting. We didn't take any money out of the budget for the Gala. Our ticket sales paid for it.

Other Business: President Nona Montoya, CEOE, gave us updates on the National Conference and information about the Mid-Atlantic Conference that will be in October for our Area Director Jill Averyhart, CEOE. Our Mid-Atlantic luncheon will be next Thursday, July 14th, which is the area that we are assigned to which falls in line with other states in our region. It will be held in Ocean City Maryland this year. Our Mid-Atlantic Professional Development Days will be in October which also happens to be the same time Richland District One and Richland District Two have their professional development days.

At our NAEOP Conference for opening ceremony we wear our state attire which this year will be a navy blue jacket and pants or skirt with a white shirt and a white scarf. If you would like to purchase a white SCAEOP scarf for \$14.00 please contact our SCAEOP President Tina Gilliard-Rice, CEOE. We will also have our picture made that day. Please make sure to check the bulletin board next to the registration desk for our picture time, and when and where to pick up your state pins from our SCAEOP President Tina-Guillard-Rice, CEOE. If you haven't downloaded the NAEOP App already do so for this will help keep you up dated all on all the events taking place each day. Vice President Laurie Cannon, CEOE, asked for volunteers to help with the hospitality suite. Jennifer Hedrick, CEOE, also asked for set-up assistance for the awards and installation banquet on Thursday and Saturday night. If you would like to carry a state flag for the opening ceremony please contact April Turner, CEOE, at aturner@richland2.org. President Nona Montoya, CEOE, thanked all the RCAEOP members for stepping up and taking such a great lead on making this NAEOP Conference so successful. She would have really liked other state members to have stepped up and helped. We are all very excited and want to congratulate all of you who will be walking for your PSP/CEOE, to Dr. Barron Davis on being awarded Administrator of the Year, and Louise Snipes, CEOE, being awarded Office Professional of the Year.

New Business: President Nona Montoya, CEOE, thanked her Executive Board Members for all their hard work this year and presented each of them that were present with a special RCAEOP monogrammed computer bag. The recipients were Past President Eronda Jackson, CEOE, Secretary Marybeth Gawrys, CEOE, and Vice President Laurie Cannon, CEOE. Next month will be a full fun packed meeting and right now we have 150 active RCAEOP members.

Meeting Adjourned: 5:11 pm

Respectfully Submitted,

Marybeth Gawrys, CEOE, Secretary
July 6, 2017