

ANNOUNCING

**Richland County Association of
Educational Office Professionals**

RCAEOP



BE THE ESSENTIAL PIECE!

STUDENT SCHIOLARSHIP OPPORTUNITIES

Provided to assist students who wish to pursue higher education.

The 2023 scholarships are valued at \$500.

Please read carefully and follow the accompanying GUIDELINES.

**Application and accompanying materials must be postmarked
by **March 03, 2023** and mailed to:**

**Giulia Dempsey
RCAEOP Scholarship Chairperson
Longleaf Middle School
1160 Longreen Pkwy
Columbia, SC 29229**

If you have any questions, please call or email:

**Mrs. Dempsey
(803) 738-3240
gdempsey@richland2.org**

Richland County Association of Educational Office Professionals
STUDENT SCHOLARSHIP
2023 GUIDELINES

The RCAEOP Student Scholarships were established to assist students who wish to pursue higher education. All 2023 scholarships are valued at \$500.

CRITERIA

- Need for financial assistance
- Scholastic achievement
- Written Essay
- Extracurricular Activities/Community Service Activities

ELIGIBILITY

- Applicant must be a graduating high school senior in any Richland School District or currently pursuing a 2 or 4-year degree at an accredited institution of higher learning in the State of South Carolina.
- Applicant must have maintained a grade point average of 2.0 or better.
- Applicant must either currently be enrolled in or plan to enter a post-high school accredited institution in the fall term following the granting of the scholarship.
- Applicant must intend to continue his/her education at an accredited college, university, vocational or technical institution.
- Applicant must be a United States citizen and a resident of South Carolina.

APPLICATION PROCESS

- Applicant must complete a RCAEOP Scholarship Application and Biographical Information Form. The following items must accompany your application/biographical information form:
 - Official copy of high school/college transcript. High school transcript must indicate class rank.
 - Completed one-page essay on:
 - Describe a change you would like to make in the world. Tell us about how you would plan to make that change, and what obstacles you might encounter along the way.
 - Three letters of recommendation -
 - o From a principal, counselor, advisor, or other school administrator;
 - o From a teacher or professor;
 - o From another adult (RCAEOP and family members are exempt).

Submit these items to the RCAEOP scholarship committee at the address listed below. Application materials must be **POSTMARKED BY March 03, 2023**.

SELECTION CRITERIA/PROCEDURE

The RCAEOP Scholarship Committee will select a panel of judges to review the applications. The applicants will be notified immediately after the decision is made (judges' decision is final). A certificate of scholarship will be presented to the recipient.

A check will be issued to the recipient upon receipt of notification from an accredited school certifying that the recipient is registered for the fall term.

JUDGING CRITERIA	
Need for Financial Assistance	25%
Scholastic Achievement	25%
Written Essay	25%
Extracurricular/Community Service Activities	25%

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Giulia Dempsey
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Longleaf Middle School
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Richland County Association of Educational Office Professionals
2023 STUDENT SCHOLARSHIP APPLICATION

Name of Applicant _____
 First Middle Last

Home Address _____ Telephone _____
 Street City Zip

Email Address _____ Date of Birth _____ Female ___ Male ___

High School/College Presently Attending: _____

List school extracurricular activities, including athletics, music, etc., and offices held:

List your community activities (non-school) including all offices held: _____

List in order of preference three colleges, universities, vocational or technical schools where you have formally applied or plan to apply for admission or continue attendance:

Name of Educational Institution	Address	<u>Accepted</u>	
		Yes	No
_____	_____		
_____	_____		
_____	_____		

Please use this space to record additional information you feel would be of interest to the scholarship committee.

I certify the above is true and correct. I will use any funds received from RCAEOP only for the purpose of paying expenses for my college education and I will notify RCAEOP immediately if there should be any change in my plans for continuing my education this coming year.

_____ Date _____
Signature of Applicant

(Don't forget to complete the Biographical Information Sheet on Next Page)

Richland County Association of Educational Office Professionals
2023 STUDENT SCHOLARSHIP APPLICATION
ESSAY

(Please type a minimum 500, maximum 750-word essay)

Describe a change you would like to make in the world. Tell us about how you would plan to make that change, and what obstacles you might encounter along the way.

Signature of Applicant

Date