



# RCAEOP GENERAL MEETING

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**DATE:** Thursday, August 9, 2018  
**TIME:** 5:01 pm  
**LOCATION:** Richland Two Conference Center at Columbia Place Mall

**Call to Order by:** President Georgette Council, CEOE

**Welcome:** President Georgette Council, CEOE, acknowledge new member Susan Garris and 1<sup>st</sup> time at a RCAEOP meeting, Lisa Douthett.

**Members in Attendance:** 28

**The Pledge of Allegiance led by** Secretary Dee Dee Milakovich, CEOE

**Approval of July 12, 2018 Minutes:** President Georgette Council, CEOE, presented the minutes. President Georgette Council, CEOE minutes stand approved as presented.

**Professional Perspective:** Rachel Phelps, CEOE, spoke of Character. She suggested to find someone you admire. Find a trait in that person and work towards emulating that trait.

## **Committee Chair:**

**Administrator of the Year** - Georgette Council, CEOE, announced the application is online, due by October 1, 2018.

**SCAEOP Community Service** – April Turner, CEOE, introduced SCAEOP’s Community Service project - The Homeless Period Project.

**Membership/Recruitment** – Shavan Fulton, CEOE, reminded everyone to remember your membership renewal date. She shared her post card design, “We’re Waiting for You,” to use as a member recruitment method. Will share the template with all members.

**Newsletter/Public Relations** - Tavares Joseph, possibly will do a monthly newsletter, definitely quarterly. Please send her announcements, awards, etc. at [tjoseph@richland2.org](mailto:tjoseph@richland2.org), 803-699-3500, ext. 69054.

**Office Professional of the Year** – Marilyn Scott, Application is due by October 1, 2018. Whoever submits an eligible nomination will have their name entered into a drawing to win a \$25 gift card.

**Professional Standards Program (PSP)** – Nona Montoya, CEOE, announced a PSP Workshop on Saturday, August 18, 2018 at 10:00 am at Richland Two Conference Center at Columbia Place Mall. There have been changes made to the application process, two significant changes are no notary needed and can submit electronically.

**Upcoming Events/Announcements:** President Georgette Council, CEOE, PSP Workshop, Aug. 18, 2018; Belk Educator Charity Sale, Aug. 25, 2018 and Mid Atlantic Area Professional Development Days, Oct. 25-26, 2018, Rehobeth, DE.

**Professional Development:** Keith Price, RSD2 Assistant Superintendent for Schools presented “Mindset Matters.”

Meeting Adjourned: 6:20 pm

Respectfully Submitted,  
Dee Dee Milakovich, CEOE, Secretary  
August 9, 2018